
2018-2019 CATALOG CHANGES

THE FIRST VERSION OF THE 2018-2019 CATALOG WAS POSTED ON APRIL 01, 2018.

THE FOLLOWING LIST INCLUDES ANY CATALOG CHANGES MADE SINCE THAT DATE.

Date Changed	Catalog Section	Page	Description of Change
4/11/18	Program of Study	224	Total Credit Hours: It was changed from 73 to 71.
5/15/18	Program of Study	198	CCP Certificate Code: The code was changed from C55370XB to C55370X.
5/15/18	Program of Study	232, 244	Pre-Requisites for ELC 128 corrected to: ENG-110 or ENG-111 and one of the following: ELC-112 or ELC-131 or ELC-125
5/17/18	Program of Study	192	Information added to W: ENG-110 or
5/17/18	Program of Study	195	Information added to W: ENG-110 or
5/17/18	Program of Study	207	Information added to W: ENG-110 or
5/17/18	Program of Study	215	Information added to W: ENG-110
5/17/18	Program of Study	218	Information added to W: ENG-110 or
5/17/18	Program of Study	221	Information added to W: ENG-110 or
5/17/18	Program of Study	228	Information added to W: ENG-110 or
5/17/18	Program of Study	232	Information added to W: ENG-110 or
5/17/18	Program of Study	218	Information added to W: ENG-110 or
5/17/18	Program of Study	235	Course option added to Degree: ENG-110 (under ENG-111)
5/17/18	Program of Study	236	Information added to W: ENG-110 or

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5/17/18	Program of Study	239	Information added to W: ENG-110 or
5/17/18	Program of Study	251	Information added to W: ENG-110 or
5/24/18	Enrollment Information	21	Information added to bottom of page: "Students may take the admissions test only every 3 months (regardless of site testing) to qualify for consideration into the program. Scores are valid for one year."
5/24/18	Enrollment Information	38	Information added to last bullet point under 'Test for Essential Academic Skills for Allied Health (TEAS Test): "Students may take the admissions test only every 3 months (regardless of site testing) to qualify for consideration into the program. Scores are valid for one year."
6/4/18	College Policies	90	Change to Class Reports File: "Records concerning each continuing education class of instructional offered by the college and the student hours generated. Files also include student attendance. (Comply with applicable provisions of 20 USCA 1232g regarding confidentiality of student records.) <i>Disposition Instructions:</i> Transfer reports to the Community College System office. Retain copy in office permanently. eRetrieve related documents retained."
6/4/18	College Policies	90	Add section: "Examination, Tests, and Coursework File Records concerning completed student work for instructor-generated assessments. <i>Disposition Instructions:</i> Destroy in office after 1 year(s) if no litigation, claim, audit, or other official action involving the records has been initiated. If official action has been initiated, destroy in office after completion of action and resolution of issues involved. Follow applicable licensing or credentialing agency retention requirements. eRetrieve related documents retained."

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6/4/18	College Policies	90, 91	Add section: “Examination (Master Copies) File Master copies of examinations administered during the academic year. <i>Disposition Instructions:</i> Destroy in office after 1 year(s) if no litigation, claim, audit, or other official action involving the records has been initiated. If official action has been initiated, destroy in office after completion of action and resolution of issues involved. Follow applicable licensing or credentialing agency retention requirements. eRetrieve related documents deleted.”
6/4/18	College Policies	91	Delete bullets under CURRICULUM RECORDS, Retain three (3) years: - Class attendance rosters (including LMS statistic files). - Student withdrawal files.
6/4/18	College Policies	91	Add bullets under CURRICULUM RECORDS, Retain five (5) years: - Class attendance rosters (including LMS statistic files). - Student withdrawal files.
6/4/18	College Policies	92	Add bullets under Student Services Staff Responsibility: - Aptitude and achievement tests results, - Athletic eligibility and compliance, - Disability Services records,
6/4/18	College Policies	92	Add statement under Student Services Staff Responsibility, bullet listing: “Transfer academic records to Permanent Transcript File.”
6/4/18	College Policies	95	Add statement below Contact Information, under <i>Approved by Board of Trustees, September 12, 2016:</i> <i>“Amended by Board of Trustees, May 14, 2018”</i>
7/18/18	Programs of Study	236 - 243	Please replace entire section. The program is now track-based and shows all options.
7/26/18	Programs of Study	266	Please remove: <i>‘See page 178 for options’</i> under Pre-requisites column for Course Humanities/Fine Arts.
7/30/18	n/a	n/a	ENG-110 added as an “or” option for the following programs (will appear in 2019 catalog): Collision Repair & Refinishing Diploma Construction: Carpentry Diploma Engineering Design Diploma Welding Diploma

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8/2/18	Advising-Reg-Records	47	Add Military Refund under TUITION REFUND POLICY: Military Refund A. Upon request of the student, each college shall: 1. Grant a full refund of tuition and registration fees to military reserve and National Guard personnel called to active duty or active duty personnel who have received temporary or permanent reassignments as a result of military operations then taking place outside the state of North Carolina that make it impossible for them to complete their course requirements; and 2. Buy back textbooks through the colleges' bookstore operations to the extent allowable under the college's buy back procedures. B. Colleges shall use distance learning technologies and other educational methodologies, to the extent possible as determined by the college, to help active duty military students, under the guidance of faculty and administrative staff, complete their course requirements.
9/6/18	Advising-Reg-Records	46	Changes/addition to Nursing Assistant information in table: Nursing Assistant, Clinical Preparation, Per Course, NAS 101 and NAS 102 students, \$69 Changed the above row to read as: Nursing Assistant, Criminal background and drug screen, Per Course, NAS 101 and NAS 102 students, \$55 Also added a row: Nursing Assistant, Malpractice Insurance, Per Course, NAS 101 and NAS 102 students, \$16
10/24/18	Enrollment Information	26	Under Additional Admission Requirements please add: 7. Students' medical provider must attest to the student having the physical and emotional health to safely practice nursing.
10/24/18	Enrollment Information	30	Under Additional Admission Requirements please add: 5. Students' medical provider must attest to the student having the physical and emotional health to safely practice nursing.
10/24/18	Enrollment Information	34	Under Additional Admission Requirements please add: 6. Students' medical provider must attest to the student having the physical and emotional health to safely practice nursing.
12/06/18	Course Description	324	NUR-117 Added Summer

Date Changed	Catalog Section	Page	Description of Change
12/06/18	Programs of Study	289	NUR-117 Changed to All under Offered and under Pre-Requisites changed to Admission to an SCC Nursing Program.
12/06/18	Programs of Study	298	NUR-117 Changed to All under Offered and under Pre-Requisites changed to Admission to an SCC Nursing Program.