

2017-2018 CATALOG CHANGES

THE FIRST VERSION OF THE 2017-2018 CATALOG WAS POSTED ON APRIL 01, 2017.
THE FOLLOWING LIST INCLUDES ANY CATALOG CHANGES MADE SINCE THAT DATE.

Date Changed	Catalog Section	Page	Description of Change
3/31/17	Course Descriptions	329	Remove course WEB 120 from catalog: Course last offered in 2015 and do not see offering in the future.
3/31/17	Student Support Services	75	Update information under Counseling Services heading to read: Short-term counseling (limited to four sessions), and agency referral services are offered to SCC students. A student can be self-referred or referred by others. Counseling services are housed in the Student Services Office.
4/4/17	Course Descriptions	305	Add History 111 Course and description: HIS-111 World Civilizations I (3/0/3) Fall/Spring/Summer CAA UGETC Prerequisites: None Corequisites: None This course introduces world history from the dawn of civilization to the early modern era. Topics include Eurasian, African, American, and Greco-Roman civilizations and Christian, Islamic and Byzantine cultures. Upon completion, students should be able to analyze significant political, socioeconomic, and cultural developments in pre-modern world civilizations. <i>This course has been approved for transfer under the Comprehensive Articulation Agreement as a Universal General Education Transfer Component (UGETC) course for social/behavioral sciences (AA/AS).</i>
4/12/17	Advising-Reg.-Records	64	Add Time Limits on Course Work: Given the rapidly changing nature of information and the resulting modification of course competencies, Surry Community College reserves the right to limit credits accepted in programs of study based on the year in which the credits were earned. The following courses completed more than five calendar years prior to admission into a program will not be accepted for credit unless approved by the Division Chair of the specific course. The following courses will be affected:

Date Changed	Catalog Section	Page	Description of Change
			• CIS-110, Introduction to Computers • CIS-111, Basic PC Literacy • CTS-130, Spreadsheet • DBA-110, Database Concepts • OST-134, Text Entry & Formatting • OST-136, Word Processing • OST-137, Office Software Applications • OST-153, Office Finance Solutions The Division Chair may approve, disapprove, or request that students provide evidence of course skills before the course is applied toward the current degree program. Evidence of skills may include a proficiency test, current college projects, current job duties/projects, or some other form of assessment deemed appropriate by the Division Chair.
4/12/17	Programs of Study	Entire Section	Had to add statement regarding Time Limits on Course Work and highlight courses affected: <i>"Highlighted courses are subject to time limitations found in the Time Limits on Course Work section of the catalog".</i>
4/12/17	Programs of Study	Entire Section	Had to change elective option page number: <i>See page 201 for options.</i>
4/12/17	Table of Contents	Entire Section	Had to update page numbers, due to ADA Compliance formatting.
4/25/17	CCE 17-18	172	Addition of Course to table: MED 3030 – Medical Billing & Coding OST-148 – Medical Ins & Billing Addition under 'Criteria to Award College Credit': Grade of Satisfactory (S) in MED 3030. Students must make a minimum grade of 80% in both the theory and coding components of MED 3030.
5/17/17	Programs of Study	Entire Section	Addition of Pre-requisites for BIO 168: Take course from all four groups: A) DRE-098 B) DMA-010,020,030,040 C) High school biology or BIO-111 D) high school chemistry or CHM-131 and CHM-131A
5/17/17	College Policies	124-126	Addition of Information to Information Technology Acceptable Use Policy: Changes Highlighted in Red Rules/Sanctions for Computer Use The following are not permitted:

Date Changed	Catalog Section	Page	Description of Change
			1. Sending or displaying obscene messages, websites, or images. 2. Accessing or distributing obscene, inappropriate, or illegal materials. 3. Using obscene language. 4. Harassing, attacking, or insulting others, or invading their privacy. 5. Sending or conveying any false statement concerning death, injury, illness, disfigurement, or indecent or criminal conduct. 6. Unauthorized distribution of College data and information including the unauthorized use of email auto-forwarding. 7. Violating any right protected by copyright, trade secret, patent, or other intellectual property laws. This sanction prohibits the installation or distribution of "Pirated" or other software products not appropriately licensed for use by the College. 8. Downloading or using software or any other materials that may constitute a copyright or licensing violation or implicate the College for licensing agreements. 9. Damaging computers, computer systems, laptops, tablets, smartphones, or computer networks. 10. Accessing, distributing or damaging removable electronic media and data stored on these devices. 11. Copying, altering, disabling, or deleting computer system programs or data without authorization. 12. Storing of personal music, pictures or other items on college owned devices. 13. Violating plagiarism laws. 14. Using the passwords or identities of others. 15. Associating a Surry Community College account—including e-mail—with a personal social media site or any website requiring a profile. 16. Trespassing in the folders, files, or work of others. 17. Sharing or storing files and data using cloud based network storage (such as Dropbox, Google docs), external devices (such as USB drives), or any other portable, electronic

Date Changed	Catalog Section	Page	Description of Change
			means of data sharing without appropriate job related need and authorization. 18. Opening files from people not known to the user or files that are spammed via email. 19. Committing fraud or obtaining property under false pretenses. 20. Using the college's network for commercial purposes. 21. Connecting, without authorization, non-college-owned equipment to the campus network in any area other than public wireless access. 22. Student use of employee computers. Acceptable Use Those who use the College's computer resources are expected to: 1. Comply with state and federal laws pertaining to copyright, privacy and confidentiality and the transmission of illegal, harassing, or obscene materials. 2. Restrict that use to educational, instructional, and administrative purposes. 3. Respect others' needs for network access by not monopolizing or disrupting the network. 4. Demonstrate respect for other users—both inside and outside the College—by observing network etiquette. 5. Guard against waste and overload in the computer system and protect against threats such as viruses. 6. Safeguard the confidentiality of their personal password and internet access. 7. Use only software and hardware components owned and approved by the College. 8. Avoid displaying or transmitting language or material that is threatening, racist, sexist, offensive, obscene, or pornographic. 9. Avoid disseminating unsolicited messages or e-mail. 10. Ensure compliance with State and College acceptable use policies. College employees who are authorized to work from home, must ensure that the College-defined standards for off-site work are strictly followed. Personnel shall take extra precautions to ensure

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			that confidential information stored on personal computers or electronic devices is not divulged to unauthorized persons, including family members. Social Networking/Supplemental Online Services Use of such services must be established through the Marketing Department, which will submit to the Vice President of Technology Services a request for a related account. Such an account—i.e., for a service or site—must be maintained by a college employee. - Students interested in setting up social media, networking sites, or other online services related to the college should contact their instructor for guidelines and expectations. - Employees interested in setting up social media, networking sites, or other online services should refer to the college's Social Media Policy. The Technology Services Division will maintain account records in case content warrants review or someone other than the original sponsor assumes responsibility for the service or site. - Refer to the College's Social Media Policy and Social Media Request Form for further details and requirements.
5/17/17	CCE 17-18	134-136	Changes in fees and deletion of some information: Changes highlighted in red. Accident Insurance (Curriculum Students) \$3.00 (Per semester) Basic Law Enforcement Training (BLET) (CCE Students) \$12 - \$25.00 (Shirt) \$9.00 (Cap) \$125.00 (Ammunition) \$3.00 (Accident Insurance) National Career Readiness Certificate Program (CCE Students) \$30.00 fee includes: Reading for Information, Locating Information, and Applied Mathematics, which are required to earn Certificate; Additional WorkKeys, \$10.00 Work Place Observation, \$20.00

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			Certified Nursing Assistant (CCE Students) \$16.00 (Malpractice Insurance) \$45.00 - \$100.00 (Criminal Background & Drug Screen) ~~\$3.00~~ (Accident Insurance) Creating Successful Learners (CCE Students) \$3.00 (Accident Insurance) Distance Education (Curriculum Students) \$10.00 (Per class) Emergency Medical Training (EMS) (CCE Students) \$10.00 - ~~\$50.00~~ (Uniform Shirt) \$16.00 (Malpractice Insurance) \$20.00 - \$150.00 (Paramedic Graduate Pin/student choice) \$18 .00 - \$20.00 (State & International Fees for ITLS Course) \$90 - \$200.00 (ALS Clinical/Testing) \$45.00 - \$100.00 (Criminal Background & Drug Screen) \$3.00 (Accident Insurance) \$3.00 – 10.00 (Card Fees for AHA Certification Courses) Fire Rescue Special Schools (CCE Students) \$10.00 - \$150.00 (Supplies/Materials Fee) Graduation (Curriculum Students) \$20.00 ~~LEAD Renovation Program (CCE Students) Delete – No longer offered \$20.00 - \$30.00 (Supplies/Materials Fee)~~ Leadership Program (CCE Students) \$200 - \$275 (Supplies/Materials Fee) (Amount varies by activities in County) Luthier (Violin/Banjo) (CCE Students) \$100 - \$200 Supplies / Materials Fee Malpractice Insurance (Curriculum Students) \$16.00 (Per year, per student) (Cosmetology, PTA, LPN & ADN Nursing Students) Medical Assisting \$42.00 fee for MED-140, \$42.00 fee for MED-150 \$42.00 fee for MED-230 to cover National Certification Exam of \$125.00) Nursing Testing Fee (Curriculum Students) \$105.00 (Per class) \$45.00 - \$100.00 (Criminal Background & Drug Screen)

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			Official Transcript Request \$3.00 Parking (All students) \$5.00 (Per year) Phlebotomy Program \$16.00 (Malpractice Insurance) \$45.00 - \$100.00 (Criminal Background & Drug Screen) Pottery Program (CCE Students) Delete – No longer offered \$20.00 (Glaze/Clay Fee) (May require additional purchase of clay depending upon student's projects) Real Estate Broker/Appraiser (CCE Students) \$50 .00 (Per student for books/materials) Sports Medicine Technology I \$3.00 (Accident Insurance)
5/17/17	Advising-Reg.-Records	44	Change in fee: Changes highlighted in red. Student Activity Fall & Spring Semester only \$5.00 – up to 6 hours. (max: \$32.50 fall/spring) All Students (Day & Evening) \$65 maximum per year
5/17/17	Enrollment Information	21-25	Additional Information Added: Changes highlighted in red. Current Admissions Policy (pages 21 – 25, College Catalog) Admission to Surry Community College is open to any U. S. citizen who is eighteen years of age or older. Although this open-door admission policy allows access to college courses for virtually anyone, immediate admission to some degree/diploma programs is dependent on the following factors: 1. Students admitted to all associate degree programs must have earned a high school diploma from an accredited secondary school or have earned either a High School Equivalency or Adult High School Diploma. 2. Students enrolling in a degree, diploma or certificate program or planning to enroll in select courses are required to take the college's placement test. Results of the testing are used to ensure students' ability to succeed in certain programs or courses. If results indicate a lack of readiness to begin college-level work, students will be required to complete the appropriate developmental courses. Placement test scores are valid for 5 years. 3. Students interested in pursuing courses at Surry Community College must follow the general admissions procedures outlined in the General Admissions

Date Changed	Catalog Section	Page	Description of Change
			Procedures section. 4. Students interested in pursuing a selective admissions program (Medical Assisting, Nursing, and Physical Therapist Assistant, etc.) must also follow additional admissions procedures. In addition, pursuant to the State Board of Community College Code ID SBCCC 400.2(g), Surry Community College reserves the right to refuse admission to any applicant who is not a resident of North Carolina who seeks enrollment in any distance education course if the applicant resides in a state where the college is not authorized to provide distance education. Current General Admissions Procedures The Office of Admissions is responsible for the administration and coordination of all admissions procedures. 1. Complete an Application for Admissions via www.surry.edu. 2. Submit an official high school transcript or High School Equivalency scores. Students providing proof of an earned associate degree or higher completion from a regionally accredited college or university may request to waive this requirement. Home school graduates must provide proof of school's registration with the respective state's department of education. 3. Submit official transcripts of all postsecondary education. Official transcripts from high school and all colleges attended are required for: a. Financial Aid eligibility b. Transfer credit evaluation c. Special admissions programs 4. All students entering a degree, diploma, or certificate program must take the college's placement test or show proof of meeting course pre-requisites. See information on Placement Testing below. In addition, pursuant to the State Board of Community College Code ID SBCCC 400.2(g), Surry Community College reserves the right to refuse admission to any applicant who is not a resident of North Carolina who seeks enrollment in any distance education course if the applicant resides in a state where the college is not authorized to provide distance education. Applications for admission from students who live in states that have not granted SCC authorization will be flagged before admission is determined and a member of SCC's Student services staff will ascertain enrollment intentions.
7/25/17	Course Descriptions	346	Change in Course hours: MAT 001P

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			The course hours were listed incorrectly. Updated to 0/2/1
8/14/17	About the College	12	Add Updated Performance Measures and Standards: Added updated percentages & numbers in chart.
8/28/17	Enrollment Information	20	Corrected Testing Dates: Summer 2018 LPN-ADN – December 1, 2017, and March 2, 2018 Fall 2018 ADN – February 23, 2018, and May 25, 2018 Spring 2019 PN and LPN-ADN - June 22, 2018, and September 21, 2018
9/25/17	Enrollment Information	36	Corrected Testing Fee: The price was changed from \$45.00 to \$58.00
9/27/17	Enrollment Information	21	Added TEAS Testing Information for New Nursing Programs: LPN-BSN and RIBN programs
9/27/17	Enrollment Information	23	Added TEAS Testing dates for RIBN Program: February 22, 2018 & May 25, 2018 (RIBN) Added TEAS Testing dates for LPN-BSN Program: November 30, 2017 & March 1, 2018
9/27/17	Enrollment Information	26	Update first bullet under College Placement Scores: Updated to DMA 080
9/27/17	Enrollment Information	27	Changed TEAS Test dates to: February 22, 2018 & May 24, 2018
9/27/17	Enrollment Information	29	Changed TEAS Test dates to: November 30, 2017 & March 1, 2018
9/27/17	Enrollment Information	30	Update first bullet under College Placement Scores: Updated to DMA 080
9/27/17	Enrollment Information	31	Changed TEAS Test dates to: November 30, 2017 & March 1, 2018
10/6/17	Programs of Study	257	Delete Statements: 1. Sophomore Year (Courses must be completed prior to admission to LPN-BSN RIBN program)

Date Changed	Catalog Section	Page	Description of Change
			2. (Courses completed after admission)
11/14/17	Programs of Study	203	Remove COS 119 from Writing Intensive Courses: Replace with COS 223
11/14/17	Course Description	294	Updated Prerequisites to: COS 119, COS 223, and COS 260